

GUIDELINES FOR **CLINICAL ELECTIVE GRANT** APPLICATION

1. WHAT IS THE CLINICAL ELECTIVE FUND?

Clinical Elective Fund provides a 'once-off' financial contribution for Clinical Elective opportunities that clearly benefit the student experience and enhance career development. The grant is a contribution towards the overall costs of travel and subsistence. The value of the awards will be determined by the total value of the Clinical Elective Fund in any one year and the number of applications submitted.

2. WHO SHOULD APPLY?

Applications are encouraged from medical students currently in SC1 or SC2 who are enrolled as full-time undergraduate students of RCSI. Grants are designed to support Clinical Electives only, for students who will be attached to a designated clinical team. This scheme EXCLUDES funding for observerships, research projects or volunteering. Funding will be awarded only once to a student during their studies in RCSI due to the limited amount of funds available. The grant can be used to support a Clinical Elective retrospectively up to a maximum of 6 months or to prospectively support a Clinical Elective that will take place within a max of 12 months from the award date. The 2021/2022 Application will therefore support Clinical Electives from January 2021-June 2022 inclusive.

3. APPLYING TO THE CLINICAL ELECTIVE FUND

- Your completed, signed application form plus any additional documentation (eg. confirmation of elective offer) must be merged into a single pdf document and emailed to clinicalelectivegrant@rcsi.ie. The closing date for receipt of applications is 28th June 2021. Applications will be reviewed in June and July by the Clinical Elective Fund Grant Committee, and you will be notified at the earliest opportunity if you have been successful.

4. WHAT SHOULD I INCLUDE IN MY APPLICATION?

Please ensure you:-

1. Complete and sign the entire application form
2. Include all relevant details of your elective opportunity
3. Include confirmation from the host institution that your visit is approved
4. Include details of the budget and how the funds requested will be used
5. Include details of learning objectives associated with your specific elective

5. WHO DECIDES WHICH APPLICATIONS ARE SUCCESSFUL?

All applications will be reviewed by the Clinical Elective Fund Grants Committee. The Committee's membership comprises representatives of the Clinical Electives Team, the Careers Team and the Alumni & Development Office.

6. WHEN WILL I FIND OUT IF MY APPLICATION HAS BEEN SUCCESSFUL?

Applicants will be contacted by the Alumni Annual Clinical Elective Funds Grants Committee by late May.

7. WHAT LEVEL OF FUNDING IS AWARDED?

Depending on the level of funding available each year, grants of up to €750 may be awarded. Funds will be dispersed in adherence with the conditions of the Clinical Elective Grant.

8. WHAT ARE THE CONDITIONS OF THE CLINICAL ELECTIVE FUND GRANT?

The Clinical Elective Fund is distributed on behalf of donors who are Alumni and friends of the college. Accordingly, there is a responsibility to the donors and to RCSI that awards are spent for predefined designated purposes. Criteria for receiving funding are that:

- Funds are solely used for the purposes of the clinical elective stated in your application
- A single page report must be emailed to the Alumni Office (clinicalelectivegrant@rcsi.ie) on completion of your elective to include acknowledgement of the grant received and a summary of the Elective. The content of this may be used in online and print communications to donors, and the Alumni Office may contact you for further information where required.
- The student must submit an evaluation form that has been completed and signed by a clinical supervisor during the elective itself. Please download a copy of the [RCSI Clinical Elective Student Evaluation form](#) in advance of the elective.