

**Before you start** make sure that your name in your Academic documents is exactly the same as that in your valid Passport. You must retain the same nationality and passport name for the duration of the programme in RCSI-Bahrain.

### **What is Authentication of Documents and why is it needed?**

Academic qualifications intended for use in another country must be “authenticated” or “legalized” in order to be recognized as valid in the that country. The Higher Education Council (HEC) Bahrain requires all students commencing studies in Bahrain to obtain authentication of their High School/Secondary Transcript, Diploma and Degrees.

## You are required to submit the following

<b>CBSE</b>	<ul style="list-style-type: none"> <li>• Original Transcript of Records (Class 10 to 12) and Transfer Certificate</li> <li>• An Equivalency Letter (where available)</li> <li>• All the documents above need to be stamped from               <ul style="list-style-type: none"> <li>• Ministry of Education in India</li> <li>• Ministry of Foreign Affairs in India</li> <li>• Bahrain Embassy in India</li> <li>• Indian Embassy in Bahrain</li> <li>• Ministry of Foreign Affairs in Bahrain</li> </ul> </li> </ul>
<b>High School, AP or Tawjihiya</b>	<ul style="list-style-type: none"> <li>• Original Transcripts of Grade 9-12 and Completion Certificate</li> <li>• Copy of AP Student Score Report (if applicable) – no stamps required</li> <li>• An Equivalency Letter (where available)</li> <li>• All the documents above need to be stamped from               <ul style="list-style-type: none"> <li>• Ministry of Education in India</li> <li>• Ministry of Foreign Affairs in India</li> <li>• Bahrain Embassy in India</li> <li>• Indian Embassy in Bahrain</li> <li>• Ministry of Foreign Affairs in Bahrain</li> </ul> </li> </ul>
<b>IB Diploma OR O-Level/GCSE and A-Level</b>	<ul style="list-style-type: none"> <li>• Original IB Final Result and Diploma OR Original O-Level/GCSE and A-Level Certificates</li> <li>• Original Equivalency Letter (where available)</li> <li>• All the documents above need to be stamped from               <ul style="list-style-type: none"> <li>• Ministry of Education in India</li> <li>• Ministry of Foreign Affairs in India</li> <li>• Bahrain Embassy in India</li> <li>• Indian Embassy in Bahrain</li> <li>• Ministry of Foreign Affairs in Bahrain</li> </ul> </li> <li style="text-align: center;"><b>OR</b></li> <li>• Apostille – For <b>IB</b> offers an Apostille service, you can request this service via the IB website or check with your school as they may process this for you.</li> <li>• For A Levels you can contact your British Council as they might be able to offer this service.</li> </ul>

**NOTE:** We can have the attestation by the Ministry of Foreign Affairs in Bahrain done on your behalf however there is a cost associated with this. Please contact [attestbahrain@rcsi-mub.com](mailto:attestbahrain@rcsi-mub.com) if you wish to avail this.



**Please note that these guidelines are subject to change at the discretion of external authorities such as the Higher Education Council (HEC) Bahrain, Foreign Affairs office, etc.**