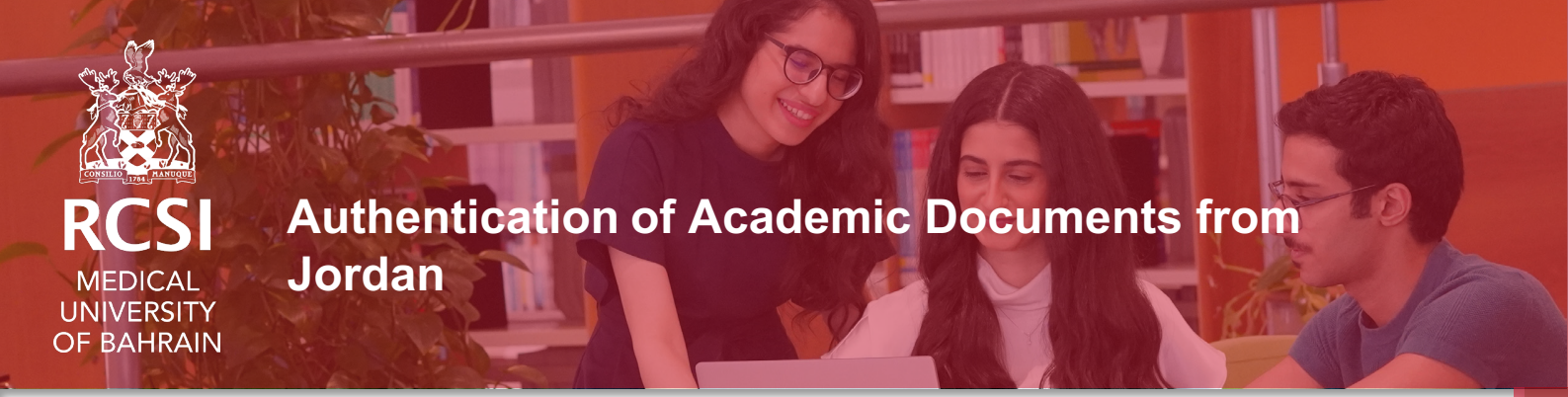

RCSI MEDICAL UNIVERSITY OF BAHRAIN

Authentication of Academic Documents from Jordan

Before you start make sure that your name in your academic documents is spelt as per your valid passport. You must retain the same nationality and passport name for the duration of the programme in RCSI Medical University of Bahrain.

What is Authentication of Documents and why is it needed?

Academic qualifications intended for use in another country must be "authenticated" or "legalized" in order to be recognized as valid in that country. The Higher Education Council (HEC) Bahrain requires all students commencing studies in Bahrain to obtain authentication of their High School/Secondary Transcript, Diploma and Degrees.

You are required to submit the following	
High School, AP or Tawjihiya	• **Original Transcripts of Grade 9 to 12 and Completion Certificate** • **Copy of AP Student Score Report** (if applicable) – no stamp required • **An Equivalency Letter** (where available) • All above documents must be stamped by the Ministry of Education in Jordan • All above documents must be stamped by the Ministry of Foreign Affairs in Jordan • All above documents must be stamped by the Bahrain Embassy in Jordan • All above documents must be stamped by the Ministry of Foreign Affairs in Bahrain and Jordan Embassy in Bahrain *For the last point, we can have them done on your behalf. If you wish to avail of this service, please contact attestbahrain@rcsi.com to get the cost associated.*
IB Diploma	• **Original IB Transcript and Diploma** • **An Equivalency Letter** (where available) • All IB documents must be stamped by the Ministry of Education in Jordan • All IB documents must be stamped by the Ministry of Foreign Affairs in Jordan • All IB documents must be stamped by the Bahrain Embassy in Jordan • All IB documents must be stamped by the Ministry of Foreign Affairs in Bahrain and Jordan Embassy in Bahrain *For the last point, we can have them done on your behalf. If you wish to avail of this service, please contact attestbahrain@rcsi.com to get the cost associated.* **OR** • IB offers an Apostille service, the above can be attested using Apostille. You can request this service via the IB website or check with your school as they may process this for you.
Authentication of GCSE and A-Level	• **Original GCSE and A-Level Certificates** • **An Equivalency Letter** (where available) • Stamp all documents from the Ministry of Education in Jordan • Stamp all documents from the Ministry of Foreign Affairs and Bahrain Embassy in Jordan • Stamp all documents from the Ministry of Foreign Affairs in Bahrain and Jordan Embassy in Bahrain *For the last point, we can have them done on your behalf. If you wish to avail of this service, please contact attestbahrain@rcsi.com to get the cost associated.* **OR** • Apostille – contact the British Council in Jordan as they might be able to offer this service.
Bachelor's Degree	• **Original Transcript of Records and Bachelor's Degree** • **An Equivalency Letter** (where available) • Stamp all documents from the Ministry of Education in Jordan • Stamp all documents from the Ministry of Foreign Affairs and Bahrain Embassy in Jordan • Stamp all documents from the Ministry of Foreign Affairs in Bahrain and Jordan Embassy in Bahrain *For the last point, we can have them done on your behalf. If you wish to avail of this service, please contact attestbahrain@rcsi.com to get the cost associated.*

Important Notes:

- A scanned copy of your attested documents with the required stamps visible must be sent via email to attestbahrain@rcsi.com for our review and confirmation.
- If true copies are attested, the unattested original documents must also be submitted.

Please note that these guidelines are subject to change at the discretion of external authorities such as the Higher Education Council (HEC) Bahrain, Foreign Affairs office, etc.