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## Authentication of O-Level/GCSE and A-Level

**Before you start** make sure that your name in your O-Level/GCSE and A-Level Certificates is exactly the same as that in your valid Passport. You must retain the same nationality and passport name for the duration of the programme in RCSI-Bahrain.

### **What is Authentication of Documents and why is it needed?**

Academic qualifications intended for use in another country must be “authenticated” or “legalized” in order to be recognized as valid in the that country. The Higher Education Council (HEC) Bahrain requires all students commencing studies in Bahrain to obtain authentication of their High School/Secondary Transcript, Diploma and Degrees.

### **You are required to submit the following**

<b>Completed in Bahrain</b>	<ul style="list-style-type: none"><li>• Original O-Level/GCSE and A-Level Certificates - Stamped from Ministry of Education (Bahrain) - Private Education Directorate</li><li>• Original High School Transcript &amp; Diploma/Certificate - Stamped from Ministry of Education (Bahrain) - Private Education Directorate</li><li>• Original Equivalency Letter from the Ministry of Education (MOE) Bahrain – Private Education Directorate (check with your school as they may process this for you)</li></ul>
<b>Completed outside of Bahrain (except UK &amp; KSA)</b>	<ul style="list-style-type: none"><li>• Original O-Level/GCSE and A-Level Certificates - Stamped from Ministry of Education (Private).</li><li>• Original Equivalency Letter (where available) and/or stamp from the Ministry of Education in the country where you completed your O-Level/GCSE and A-Level</li><li>• <b>Note: If you have completed your studies in the GCC and obtained the Ministry of Education stamp, the steps mentioned below are not required.</b></li><li>• Stamp from the British Council, Ministry of Foreign Affairs and Bahrain Embassy in the country where the O-Level/GCSE and A-Level was completed (if each was done in a different country, they must be stamped in the country that each one was done)</li><li>• Stamp on all the above documents from the Ministry of Foreign Affairs in Bahrain</li></ul>
<b>Alternative Option (Mandatory UK &amp; KSA)</b>	<ul style="list-style-type: none"><li>• This link provides information regarding appropriate authorities for each respective country and other information needed regarding Apostille – <a href="https://www.hcch.net/en/instruments/specialised-sections/apostille">https://www.hcch.net/en/instruments/specialised-sections/apostille</a> or contact your British Council as they might be able to offer this service.</li></ul>

**NOTE:** We can have the attestation by the Ministry of Foreign Affairs in Bahrain done on your behalf however there is a cost associated with this. Please contact [attestbahrain@rcsi-mub.com](mailto:attestbahrain@rcsi-mub.com) if you wish to avail this.

**i** Please note that these guidelines are subject to change at the discretion of external authorities such as the Higher Education Council (HEC) Bahrain, Foreign Affairs office, etc.