



**Royal College of Surgeons in Ireland
Bahrain**

Policy and Procedure for Admitting Students Under 17 Years of Age

1. Policy

- 1.1 Students must normally have attained the age of 17 years by January following entry to the University.
- 1.2 The University recognises that it has a special duty of care for students who are under 17 years of age on admission to the University.
- 1.3 The University assesses an applicant's ability and readiness for third level study at a large institution which provides high-quality healthcare education in the heart of the Gulf. In carrying out this assessment, RCSI Bahrain complies with its obligations under the Equal Status Acts 2000 and 2012.

2. Additional application steps for minors

- 2.1 There are additional steps in the application process for applicants who will be under 17 years of age on entry to the University. These additional steps are described in this document.
- 2.2 This process ensures that the applicant, their parent(s) or legal guardian (hereafter legal guardian) and the University understand and agreed their respective expectations and responsibilities before the applicant is registered as a student of the University.
- 2.3 The applicant will apply through normal application routes that are described on the University website. During the application process, the applicant will provide their date of birth which identifies those who will be under 17 years of age on registering as a student of the University.
- 2.4 If the University decides to proceed with the application, there will be an interview with a senior member of staff and the Admissions Director. This will then go to the President's office for approval. If approved and the applicant passes their interview, an offer letter will be issued.
- 2.5 The offer letter shall be accompanied by a Declaration (Appendix 1 below) to be read and signed by the applicant's legal guardian, and to be returned to the Admissions Office as part of the acceptance of the offer. This seeks to ensure that the respective responsibility of the University and the legal guardian in relation to the student is clear. Receipt of the signed Declaration is required prior to the registration process. Following registration, the Declaration will remain in force until the student is aged 17.
- 2.6 The applicant must continue to fulfil all the conditions of their offer to the University's satisfaction before admission.

**APPENDIX 1:
DECLARATION IN RESPECT OF STUDENTS UNDER 17 YEAR-OF-AGE ON ENTRY**

Name of Applicant:

(Please print)

Student ID Number:

Applicant's date of birth:

If the applicant named above takes up a place of study at RCSI Bahrain, I the undersigned parent or guardian:

1. Understand that the University shall not have parental responsibility and shall not be liable for any acts or omissions by the student. I agree that I shall remain primarily responsible for the student's personal supervision and welfare. For this purpose, I understand that I must consider whether there is a need to provide any continuing personal supervision.
2. Understand that I shall be responsible for ensuring that the student adheres to the University's rules and regulations that are provided in the Student Agreement Document (provided along with the offer letter). In particular, I will advise the student that they must abide to the laws in the Kingdom of Bahrain.
3. Agree to act as guarantor for the tuition and accommodation fees incurred by the student together with any other sums owed to the University until the student attains 17 years of age.
4. Consent to the student undertaking the programme of study and participating in such extra-curricular activities as the student shall determine.
5. Agree that, if the student is unable to consent and if it is not possible to contact a parent or legal guardian, the University may authorise emergency medical treatment acting on medical advice in the best interests of the student.
6. Accept that the University's obligation of confidentiality is owed to the student and to nobody else. Accordingly, the University shall not divulge confidential information, e.g. examination results or medical records, to a parent, guardian or anyone else without the written consent of the student.
7. Understand that this Declaration shall remain in force until the student's seventeenth birthday.

Signature of parent or legal guardian

Signature:

Name (please print):

Relationship to the applicant:

Date:

Please return the completed declaration to Admissions Office via email medicinebahrain@rcsi-mub.com