



Royal College of Surgeons in Ireland

## Data Protection Policy

RCSI is committed to complying with the Data Protection Acts 1988, 2003.

This ensures compliance with the eight principles of data protection as set out in the legislation:

- To obtain and process personal data fairly
- To keep it only for one or more specified and lawful purposes
- To use and disclose it only in ways compatible with the stated purpose(s)
- To keep it safe and secure
- To keep it accurate, complete and up-to-date
- To ensure that it is adequate, relevant and not excessive
- To retain it for no longer than is necessary for the purpose for which it was collected
- To give a copy of his/her personal data to an individual, upon request.

The Data Protection Acts confer rights on individuals in relation to the collection, use, sharing and retention of personal data. They also confer responsibilities on RCSI relating to the manner in which it collects, uses, shares and retains personal data.

<https://dataprotection.ie/viewdoc.asp?DocID=1467&ad=1>