

How to **ENROLL** in the **RCSI** **PCS Portal**

All doctors are legally obliged to maintain their professional competence by enrolling in professional competence schemes and following requirements set by the Irish Medical Council.

If you are registered on the specialist, general or supervised divisions of the Medical Council Register in Ireland, you are required to enrol in a Professional Competence Scheme.

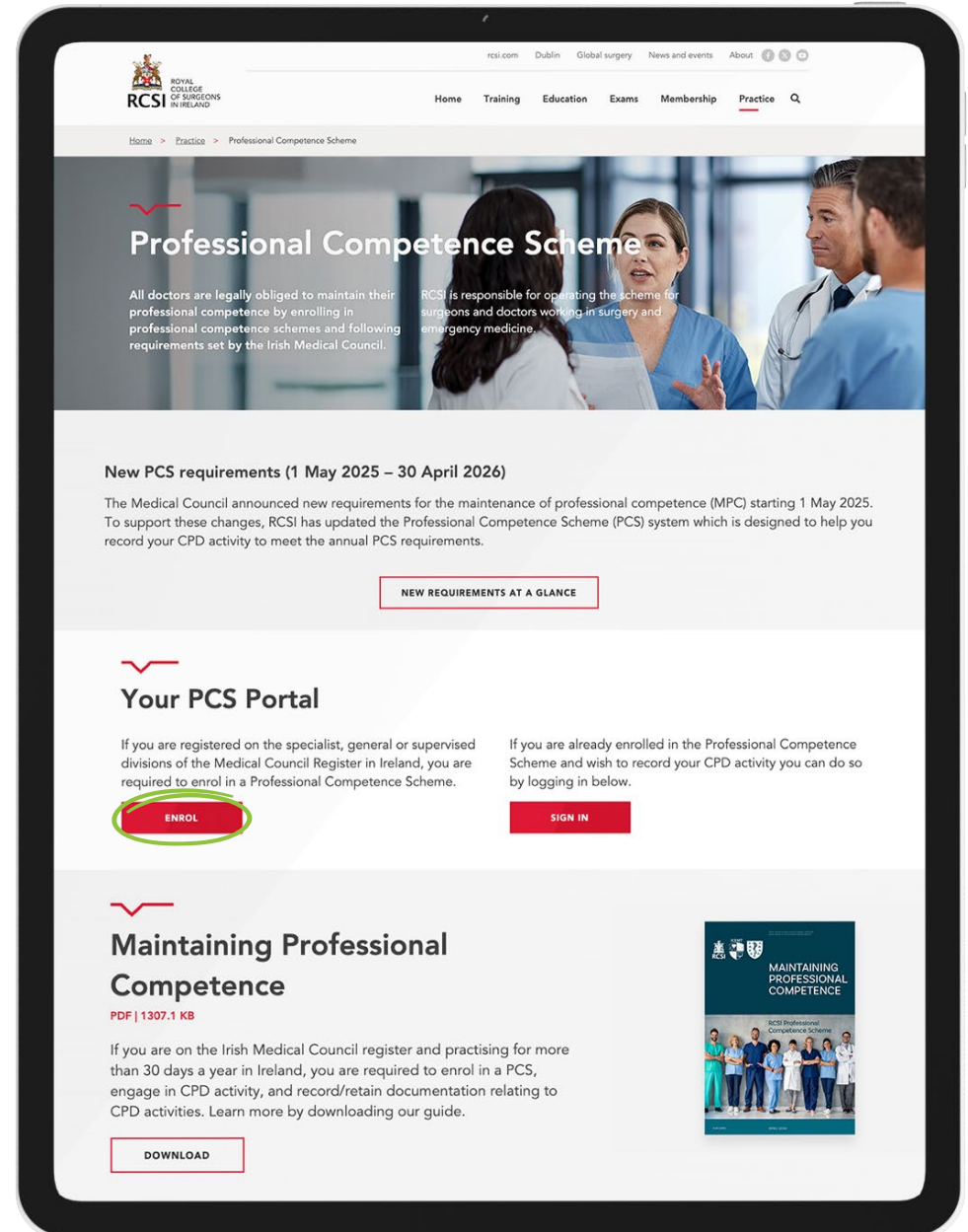
STEP 01

Click on 'Enrol' button

OR

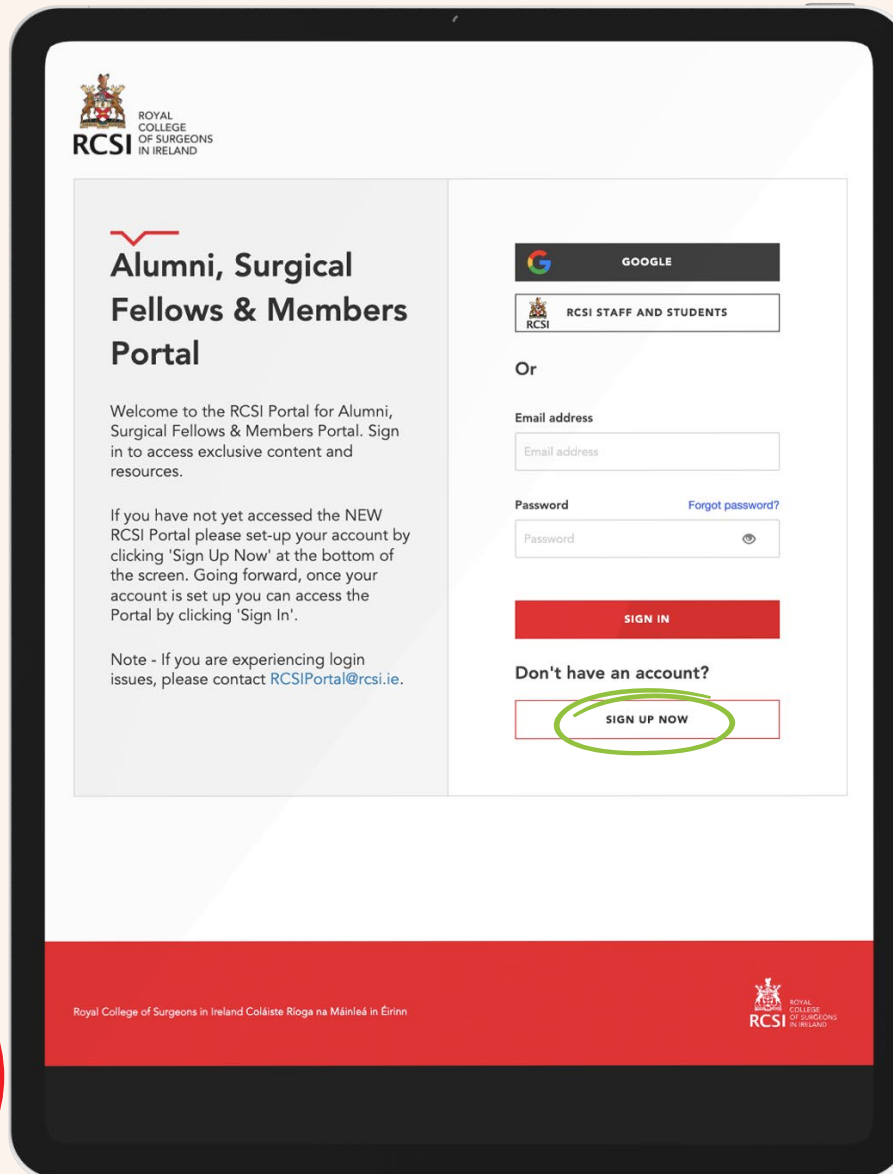
Go to:

www.rcsi.com/portal



STEP 2

Click on
'Sign up Now'
button



STEP 3

- Enter your details
- Select 'Next' button

NB: Please use email address as per correspondence

Your password should follow the guidelines on screen

First name
John i

Surname
Murphy i

Email address
johnmurphy@mailinator.com

New password
..... i

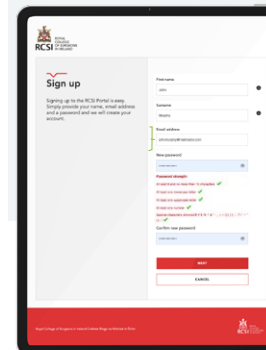
Password strength:

- At least 8 and no more than 16 characters ✓
- At least one lowercase letter ✓
- At least one uppercase letter ✓
- At least one number ✓
- Special characters allowed: @ # \$ % ^ & * - _ + = [] { } | : ; ' ? / ' ~ () ; ! ✓

Confirm new password
..... i

NEXT

CANCEL



STEP 4

You will receive an email containing a verification code.

Verify your email address

Thanks for verifying your nadiafarrell@mailinator.com account!

Your code is: 704075

Sincerely,
UATRCSIACRM

STEP 5

- Return to portal browser
- Enter the verification code received
- Select **Verify Code**

Check email

We emailed a code to jonathanbreen@mailinator.com. Please enter it below to verify your email address.

Verification code

065669

VERIFY CODE

SEND NEW CODE

CANCEL

Note: RCSI and its representatives will never ask you to reveal this code.
Never share this code with anyone as it can be used to gain access to your RCSI account.

STEP 6

Click on **Complete Sign Up** button

Code confirmed

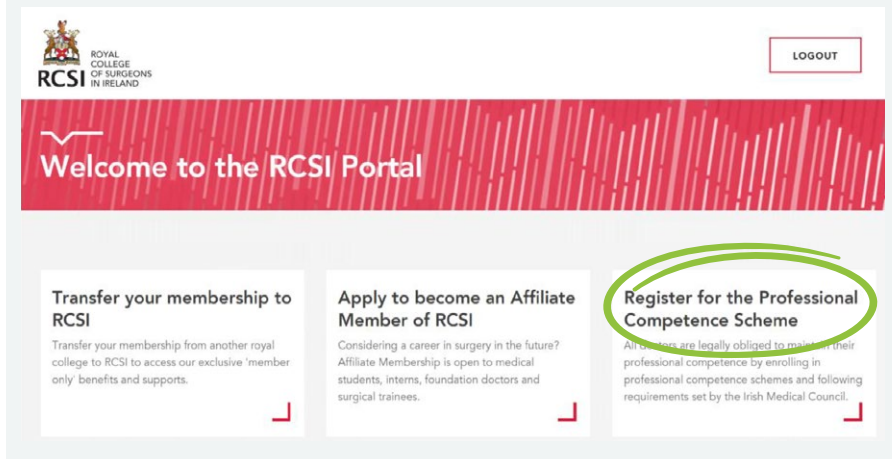
Email address successfully confirmed. Please click **COMPLETE SIGN UP** to proceed.

COMPLETE SIGN UP

CANCEL

STEP 7

Click on **Register for the Professional Competence Scheme**



ROYAL COLLEGE OF SURGEONS IN IRELAND RCSI

LOGOUT

Welcome to the RCSI Portal

Transfer your membership to RCSI

Transfer your membership from another royal college to RCSI to access our exclusive 'member only' benefits and supports.

Apply to become an Affiliate Member of RCSI

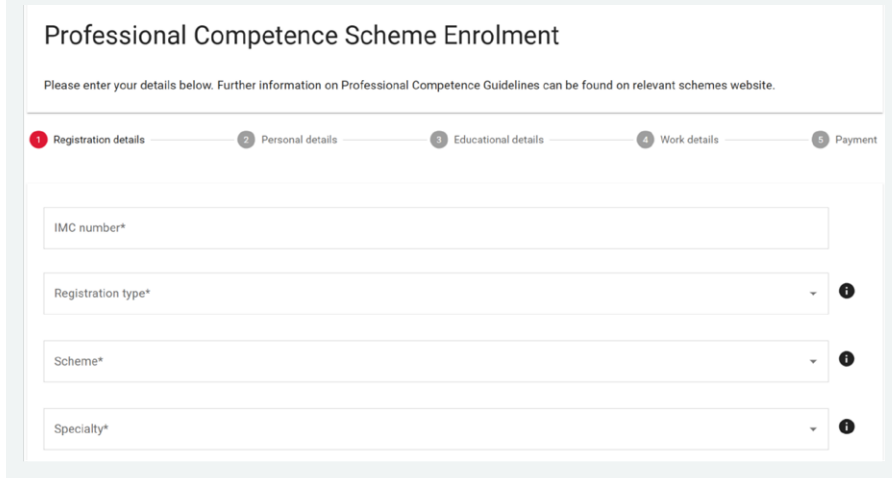
Considering a career in surgery in the future? Affiliate Membership is open to medical students, interns, foundation doctors and surgical trainees.

Register for the Professional Competence Scheme

All doctors are legally obliged to maintain their professional competence by enrolling in professional competence schemes and following requirements set by the Irish Medical Council.

STEP 8

Complete all mandatory fields & make payment to finalise your application to Enrol



Professional Competence Scheme Enrolment

Please enter your details below. Further information on Professional Competence Guidelines can be found on relevant schemes website.

1 Registration details 2 Personal details 3 Educational details 4 Work details 5 Payment

IMC number*

Registration type* 1

Scheme* 1

Specialty* 1